

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

6 AUGUST 2019

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Five applications for funding have been received:

Discretionary Fund

- Our Lady of Kapiti Ecology, Justice and Peace Group
- Waikanae Arts and Crafts Society
- Waikanae Under 12 Wolves
- Wellington Hutt Valley Boxing Association Inc.

Promotion Fund

- Wellington Hutt Valley Boxing Association Inc.

DELEGATION

- 2 The Waikanae Community Board has the delegated authority as at Section D of the Governance Structure approved by Council on 26 October 2016:

'Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan'.

BACKGROUND

- 3 This is the first Waikanae Community Board meeting of the 2019/20 financial year.
- 4 The budget allocations for the 2019/20 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement fund are as follows:

Fund	2019/20 Budget Allocation	Total Allocated to Date¹	Total Unallocated to Date
Discretionary Grants Fund	\$6,534	\$1,400	\$5,134
Waikanae Promotion Fund	\$36,587	\$8,400	\$28,187
Waikanae Capital Improvement Fund	\$36,587	\$0	\$36,587

¹ \$500 from the Discretionary Grants Fund and \$3,500 from the Promotion Fund are payments which were granted in 2018/19 but not paid until 2019/20; the remaining funds already allocated are those which were granted in previous years for 3-year funding, and are due for payment in 2019/20

- 5 Accountability reports on grants allocated are required six months after the event or activity for which the grant was awarded takes place.
- 6 An amount of approximately \$1.227 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$1.033 by the end of the current financial year. The following table shows how the funds have been allocated:

Amount (\$000)	Purpose of Grant
1,227	Balance at 30 June 2018 as per Annual Report
36	Earnings during 2018/19
-200	Expenditure during 2018/19 (for Mahara Gallery Trust)
1,063	Balance at 30 June 2019 as per Annual Report (subject to audit)
0	Pledged to the Mahara Gallery Trust
40	Estimated Interest earnings for the 2019/20 year
-70	Forecast grants for 2019/20 (note this includes unspent budgeted grants from 2018/19)
1,033	Forecast Balance as at 30 June 2020

CONSIDERATIONS

Issues

- 7 Grants are allocated in accordance with the specific criteria (attached to this report as **Appendix 1**).
- 8 All applicants have been advised by email of the meeting date, time and location.
- 9 Grants totalling \$2,500 are presented for the Board's consideration.

Discretionary Fund

- 10 There is currently \$5,134 available for distribution from the Discretionary Fund in the 2019/20 financial year.

Grants previously approved

- 11 At its meeting of 28 August 2018 the Waikanae Community Board approved the payment of three years of grants to the Combined Lions Club of Kapiti, to assist with the cost of foodbank bags for the annual Lions foodbank collection.
- 12 The second payment of \$400 is due for payment in August 2019.
- 13 At its meeting of 13 June 2017 the Waikanae Community Board approved the payment of three years of grants to the Kapiti Ballet Society, to assist with the costs of running the Annual Dance Competition.
- 14 The third payment of \$500 was to have been paid in June 2019, and will be paid in August 2019.

- 15 At its meeting of 31 July 2017 the Waikanae Community Board approved the payment of three years of grants to Kidz Need Dadz Wellington, to assist with the costs of running the annual Fathers' Day community event.
- 16 The third payment of \$500 is due for payment in August 2019.

New grant application – Our Lady of Kapiti Ecology, Justice and Peace Group

- 17 Funding of \$500 is sought to assist with the cost of the Benefit Impact Project.
- 18 This activity can be considered under Eligible Purpose1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

New grant application – Waikanae Arts and Crafts Society

- 19 Funding of \$500 is sought to assist with the costs to install a disabled access toilet and a storage/cleaning equipment cupboard in the Society's clubrooms.
- 20 This applicant **has requested three years of funding**, and has been the recipient of funding from the Discretionary Grants scheme in the past.
- 21 This activity can be considered under Eligible Purpose1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

New grant application – Waikanae Under 12 Wolves

- 22 Funding of \$500 is sought to assist with the cost for the team to compete at the NZ Junior Rugby Festival, being held in Taupo in September 2019.
- 23 This activity can be considered under Eligible Purpose1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

New grant application – Wellington Hutt Valley Boxing Association Inc.

- 24 Funding of \$500 is sought to assist with the cost of providing trophies and medals for the Wellington Amateur Boxing Championships, being held in Waikanae on 17 August 2019.
- 25 This activity can be considered under Eligible Purpose1: *Community, cultural or sports purposes including travel both within New Zealand and overseas.*

Promotion Fund

- 26 There is currently \$28,187 available for distribution from the Promotion Fund in the 2019/20 financial year.

Grants previously approved

- 27 At its meeting of 13 June 2017 the Waikanae Community Board approved the payment of three years of grants to the Waikanae Lions Club, to assist with the cost of the Waikanae Lions Super Spring Garden Trail.
- 28 The third payment of \$3,500 was to have been paid in June 2019, and will be paid in August 2019.

New grant application – Wellington Hutt Valley Boxing Association Inc.

- 29 Funding of \$500 is sought to assist with the cost of hiring the Waikanae Memorial Hall, including the sound system, for the Wellington Amateur Boxing Championships, being held in Waikanae on 17 August 2019.

- 30 This activity can be considered under Eligible Purpose 2: *Contributing to making Waikanae an Active Community* and Eligible Purpose 3: *Attracting visitors to the area*.

Historical Grants

- 31 Attached to this report as **Appendix 2** are tables showing all grants made in the 2017/18 and 2018/19 financial years, plus the 3-yearly list of grants.

RECOMMENDATIONS

Discretionary Fund

- 32 That the Waikanae Community Board grants Our Lady of Kapiti Ecology, Justice and Peace Group \$..... to assist with the cost of the Benefit Impact Project.
- 33 That the Waikanae Community Board grants the Waikanae Arts and Crafts Society \$..... to assist with the cost to install a disabled access toilet and a storage/cleaning equipment cupboard in the Society’s clubrooms.
- 34 That the Waikanae Community Board grants the Waikanae Under 12 Wolves \$..... to assist with the cost for the team to compete at the NZ Junior Rugby Festival, being held in Taupo in September 2019.
- 35 That the Waikanae Community Board grants the Wellington Hutt Valley Boxing Association Inc \$..... to assist with the cost of providing trophies and medals for the Wellington Amateur Boxing Championships, being held in Waikanae on 17 August 2019.

Promotion Fund

- 36 That the Waikanae Community Board grants the Wellington Hutt Valley Boxing Association Inc \$..... to assist with the cost of hiring the Waikanae Memorial Hall, including the sound system, for the Wellington Amateur Boxing Championships, being held in Waikanae on 17 August 2019.

Report prepared by	Approved for submission	Approved for submission
Tracey Waye	James Jefferson	Janice McDougall
Executive Secretary Place and Space	Group Manager Place and Space	Group Manager People and Partnerships

ATTACHMENTS

- 1 Waikanae Community Board grant criteria:
 - Discretionary Grants Fund
 - Promotion Grants Fund

- 2 Historical grants:
 - List of grants made in 2018/19 financial year
 - List of grants made in 2017/18 financial year
 - List of grants made in 2016/17 financial year
 - 3-yearly list of grants

- 3 New applications:
 - Our Lady of Kapiti Ecology, Justice and Peace Group
 - Waikanae Arts and Crafts Society
 - Waikanae Under 12 Wolves
 - Wellington Hutt Valley Boxing Association (x 2 applications)

- 4 Accountability reports:
 - Kapiti Boxing Club 2004 Inc
 - Mahara Gallery Trust
 - Mulled Wine Concerts