

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

8 NOVEMBER 2016

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Six applications for funding have been received:

Discretionary Grant Fund

- Age Concern
- Waikanae Swimming Club
- Holly Darton
- Lions Club of Waikanae
- Wellington SPCA
- Waikanae Croquet Club Inc.

Delegation

- 2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:

Community Grants

10.13 - Authority to consider and approve the allocation of community-based grant funds as deemed appropriate under agreed criteria of both existing schemes and any granting schemes that may be approved through the Annual Plan process or the LTP process.

BACKGROUND

- 3 This is the third Waikanae Community Board meeting of the 2016/17 financial year.
- 4 The budget allocations for the 2016/17 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2016/17 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,277	\$6,277	\$0
Waikanae Promotion Fund	\$35,169	\$6,858	\$28,311
Waikanae Capital Improvement Grant	\$35,169	-	\$35,169

- 5 An amount of approximately \$1.208 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$914,000 by the end of the financial year. The following table shows how the fund has been allocated:

Amount (\$000)	Purpose of Grant
1,197	Balance at 30 June 2015 as per Annual Report
32	Earnings during 2015/16
(21)	Expenditure during 2015/16
1,208	Balance at 30 June 2016 as per Annual Report
(254)	Pledged to the Mahara Gallery Trust
(43)	Allocated for 'Welcome to Waikanae' sign
51	Interest earnings budgeted for the 2016/17 year
(13)	Waikanae Bowling Club
(35)	Budgeted grants for 2016/17
914	Forecast Balance as at 30 June 2017

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by email.

Age Concern

- 8 Age Concern has applied for a discretionary grant of \$500 plus GST to help fund their "2016 Kapiti Elder Person of the Year" Award.

Waikanae Swimming Club

- 9 Waikanae Swimming Club has applied for a discretionary grant of \$500 to help with costs to train four coaches to ensure they are up to date on current practices.

Holly Darton

- 10 Holly Darton has applied for a discretionary grant of \$250 to help with costs to travel to the NZ Scout Jamboree in Blenheim during 28 Dec-7 Jan 2017.

Lions Club of Waikanae

- 11 Lions Club of Waikanae has applied for a discretionary grant of \$232.20 plus GST to cover the hall hire costs of the Waikanae Community Centre to hold their charity luncheon on 3 December 2016.

Wellington SPCA

- 12 Wellington SPCA has applied for a discretionary grant of \$1,500 plus GST to help with funding to provide a 4-6 week low cost animal desexing programme to the Kāpiti Coast.

Waikanae Croquet Club

- 13 Waikanae Croquet Club has applied for a grant of \$750-\$1,000 from the promotion fund to help with costs for a lawn survey.
- 14 Grants equating to \$3,982 have been presented for the Board's consideration and approval. As there are no funds left in the discretionary grants fund, Board Members would need to move over funds from the promotional fund.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$0	-\$2,982
Waikanae Promotion Fund	\$28,311	\$1,000
Waikanae Capital Improvement Fund	\$35,169	\$0

Historical Grants

- 15 Attached to this report, as appendices, are tables showing all grants made in the 2016/17 and 2015/16 financial years.

SIGNIFICANCE OF ENGAGEMENT

- 16 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 17 The Waikanae Community Board grants Age Concern a discretionary grant of \$..... plus GST to help fund their "2016 Kapiti Elder Person of the Year" Award.
- 18 The Waikanae Community Board grants the Waikanae Swimming Club a discretionary grant of \$..... to help with costs to train four coaches to ensure they are up to date on current practices.
- 19 The Waikanae Community Board grants Holly Darton a discretionary grant of \$..... to help with costs to travel to the NZ Scout Jamboree in Blenheim during 28 Dec-7 Jan 2017.
- 20 The Waikanae Community Board grants the Lions Club of Waikanae a discretionary grant of \$..... plus GST to cover the hall hire costs of the Waikanae Community Centre to hold their charity luncheon on 3 December 2016.
- 21 The Waikanae Community Board grants the Wellington SPCA a discretionary grant of \$..... plus GST to help with funding to provide a 4-6 week low cost animal desexing programme to the Kāpiti Coast.
- 22 The Waikanae Community Board grants the Waikanae Croquet Club a grant of \$..... from the promotion fund to help with costs for a lawn survey.

- 23 The Waikanae Community Board agrees to transfer \$..... from the Waikanae Promotional Fund to the Discretionary Grants Fund to cover the shortfall.

Report prepared by:

Approved for submission by:

**Jayne Nock
Executive Secretary
Corporate Services**

**Wayne Maxwell
Group Manager
Corporate Services**

ATTACHMENTS:

Criteria

- Discretionary Grants Fund
- Promotional Fund

Applications

- Age Concern
- Waikanae Swimming Club
- Holly Darton
- Lions Club of Waikanae
- Wellington SPCA
- Waikanae Croquet Club Inc.

Accountability Report Back

- Kapiti Concert Orchestra
- Waikanae Baptist Church (ICONZ)
- Zelda Edwards

Grants

- List of grants made in the 2016/17 year
- List of grants made in the 2015/16 year