APPLICATION FOR VARIATION OR CANCELLATION OF CONDITIONS OF LICENCE

Kāpiti Coast DISTRICT COUNCIL
Me Huri Whakamuri, Ka Titiro Whakamua

Form 14, Section 180, Sale and Supply of Alcohol Act 2012

Received by Kapiti Coast District Council at Paraparaumu
16 NOV 2026
By Jnette Time 1240

For Council use
File #

Send or deliver your application to:
The Secretary, District Licensing Committee
Kāpiti Coast District Council
Private Bag 60601, Paraparaumu 5254
175 Rimu Road, Paraparaumu 5032
Telephone (04) 296 4700, Toll Free: 0800 486 486

Once this application is complete you must make an appointment for a pre-lodgement meeting with a Licensing Inspector at the numbers given above.

Application forms cannot be accepted by the District Licensing Committee (DLC) over the counter until they have been signed off as complete by the Inspector and a fee category has been calculated.

This application for the variation or cancellation of the conditions of a licence is made in accordance with the details set out below.

Details of Licensee

Full legal name: Kin Foods Ltd			
Postal Address: Street Number/PO Box 4		Street: Donovan Road	
Suburb: Paraparaumu		City: Wellington	Postcode: 5032
Telephone: 04 2983660	Mobile: 0272924712	Fax:	
Email: michael.newman@45q.co.nz	Website:	Preferred mode of contact: Email	

Details of Licence *(please tick one)*

☐ **On-licence**	☑ **Off-licence**	☐ **Club Licence**

Licence Number: 45/OFF/827/2026

Details of Premises *(to be included only where the licence applies to any premises that are NOT a conveyance)*

Address: Number 4	Street Donovan Rd	
Suburb Paraparaumu	City Wellington	Postcode 5032
Trading or other name (if any): Kenz Kenz 4 Square.		

Details of Conveyance *(to be included only where the licence applies to any conveyance)*

Type: (*eg, ship, railway carriage, bus, etc*)		
Address of home base: Number	Street	
Suburb	City	Postcode
Trading or other name (if any):		

Conditions *(to be filled in for each condition to which this application relates)*	**Doc attached? Number.**
State terms of condition at present: See Attached.	(Yes) / No #1
Action sought (tick appropriate box): ☑ **Variation** ☐ **Cancellation**	
If variation, in what respect does the applicant seek to vary the condition *(i.e. state the conditions you propose)?* Change of single alcohol area	(Yes) / No #2
Full reasons for variation or cancellation: We made a commitment at our lastest hearing for renewal that we would move the single alcohol area away from the view of the checkouts due to the agencies concerns.	Yes / No #3

Signature of Applicant *(this must be signed by the applicant, not their agent)*

I authorise New Zealand Police to disclose any personal information it considers relevant to my application to the Medical Officer of Health and/or the Licensing Inspector for the purpose of assessing my suitability.

Name: Michael Newman	
Date: 16/11/26	**Signature:** MN
Dated at location: 4 Donovan Rd Paraparaumu	

Privacy Statement

Information contained in your application and any supporting information will be held by Kapiti Coast District Council to enable your application to be processed under the Sale and Supply of Alcohol Act 2012. This information will be made available to the public on request. The information will be provided to the Kapiti Coast District Licensing Committee, the NZ Police, the Medical Officer of Health and Council's Licensing Inspectors. This information may form part of a public hearing of your application before the Kapiti Coast District Licensing Committee and may be used in the Committee's decision for your application. Decisions will be made publically available.

Council is required to keep a statutory register of all applications and the District Licensing Committee's decisions on them. Council is required to report statistics about applications to the Alcohol Regulatory and Licensing Authority. Any member of the public may request access to this information under the Local Government Official Information and Meetings Act 1987. This information may also be used under the Privacy Act 2020. You have the right to see and correct personal information that Council holds about you.

Notes

1 This application must be accompanied by the prescribed fee.

2 Within 20 working days after filing this application with the District Licensing Committee, the applicant must give public notice of the application in Form 7 (available at www.kāpiticoast.govt.nz). The notice must be given in compliance with regulation 37 or 38 of the Sale and Supply Alcohol Regulations 2013 as if this application for variation were an application for the renewal of a licence.

3 Within 10 working days after filing this application with the District Licensing Committee, the applicant must ensure that notice of the application in Form 7 is attached in a conspicuous place on or adjacent to the site to which the application relates (unless the Secretary of the Kāpiti Coast District Licensing Committee agrees that it is impracticable or unreasonable to do so).

For Office Use: Customer Service Desk Checklist:

☐ Applicant has met with a Licensing Inspector, and Applicant Risk Fee has been calculated (where appropriate).

☐ Fee has been paid

Attachments checked?

☐ CSO has checked that all identified *(Yes/No Ref # .....)* attachments are attached OR

☐ CSO has NOT checked that all identified documents are attached

Signature of CSO_____ Date:_____

#1

OFF-LICENCE

Sections 17 to 20, and 64, Sale and Supply of Alcohol Act 2012

Kāpiti Coast DISTRICT COUNCIL
Me Huri Whakamuri, Ka Titiro Whakamua

Kin Foods Limited
Licence Number 45/OFF/827/2026

Pursuant to the Sale and Supply of Alcohol Act 2012 (the **Act**), Kin Foods Limited (the licensee) is authorised to sell alcohol on the premises situated at Shops 9-11 Kena Kena Shopping Centre, Donovan Road, Paraparaumu Beach and known as Kena Kena Four Square, to any person for consumption off the premises and to supply alcohol free, as a sample, for consumption on the premises.

The licensee is also authorised to sell alcohol on or from the premises and deliver it somewhere else.

The authority conferred by this licence must be exercised through a manager or managers appointed by the licensee in accordance with Subpart 7 of Part 2 of the Act.

Conditions

This licence is subject to the following conditions:

1. Alcohol is only permitted to be sold, supplied or delivered on or from the premises authorised by the licence.
2. No alcohol is to be sold or delivered on Good Friday, Easter Sunday, or Christmas Day, or before 1 pm on Anzac Day, unless it is wine made —
   i. on the premises; or
   ii. from produce harvested from land on which the premises are situated:
3. No alcohol may be sold other than —
   a. beer that complies with the appropriate New Zealand food standard for beer; or
   b. mead that complies with the appropriate New Zealand food standard for mead; or
   c. fruit or vegetable wine that complies with the appropriate New Zealand food standard for fruit or vegetable wine; or
   d. grape wine that complies with the appropriate New Zealand food standard for grape wine; or
   e. a food flavouring, prepared for culinary purposes, that is unsuitable for drinking undiluted.
4. Alcohol may be sold only on the following days and during the following hours:

   Monday to Sunday - 7am to 10pm

5. The whole of the premises is **undesignated**.
6. The licensed premises situated at 4 Donovan Road, Paraparaumu Beach, are more precisely identified as outlined in the plan date stamped as approved by the District Licensing Committee on 2 April 2026 displayed alongside this licence and held on DLC file OFF827.
7. The single alcohol area (the only permitted area for the promotion and display of alcohol) is defined on the attached plan, approved on 22 April 2026, and encompasses the right hand wall of the retail area.
8. That single sales units of beer and ready to drink spirits (RTDs) in cans/containers of 500mls or less or premixed shots are not to be sold from the premises. This does not include craft beer or cider.
9. That the applicant adopt and implement the KCDC Statement of Gross Annual Sales Revenue: Grocery Store – Existing Business Declaration template as requested by the Licensing Inspectorate.
10. All deliveries of alcohol must be signed for by a person aged 18 years or older. Signs of intoxication on the part of the recipient would result in non-delivery.
11. The licensee must ensure that the provisions of the Act relating to the sale and supply of alcohol to prohibited persons are observed and must display appropriate signs adjacent to every point of sale detailing the statutory restrictions on the supply of alcohol to minors and to intoxicated persons.
12. The licensee must implement and maintain the steps proposed in the application for the licence aimed at promoting the safe and responsible consumption of alcohol, and minimising alcohol related harm.
13. A copy of this licence must be displayed at the principal entrance which is defined as the entrance from the car park.

Duration

Subject to the requirements of the Act relating to the payment of fees, and to the provisions of the Act relating to the suspension and cancellation of licences, this licence continues in force—

(a) either—
   (i) until the close of the period for which it was last renewed; or
   (ii) if it has never been renewed, until the close of the period of 12 months after the day it was issued; but
(b) if an application for the renewal of the licence is duly made before the licence would otherwise expire, either—
   (i) until the close of the period of 3 years after the period for which it was last renewed; or
   (ii) if it has never been renewed, until the close of the period of 4 years after the day it was issued.

Dated at Paraparaumu on 24 April 2026

Kāpiti Coast District Licensing Committee The Common Seal of

Secretary
Kapiti Coast District Licensing Committee

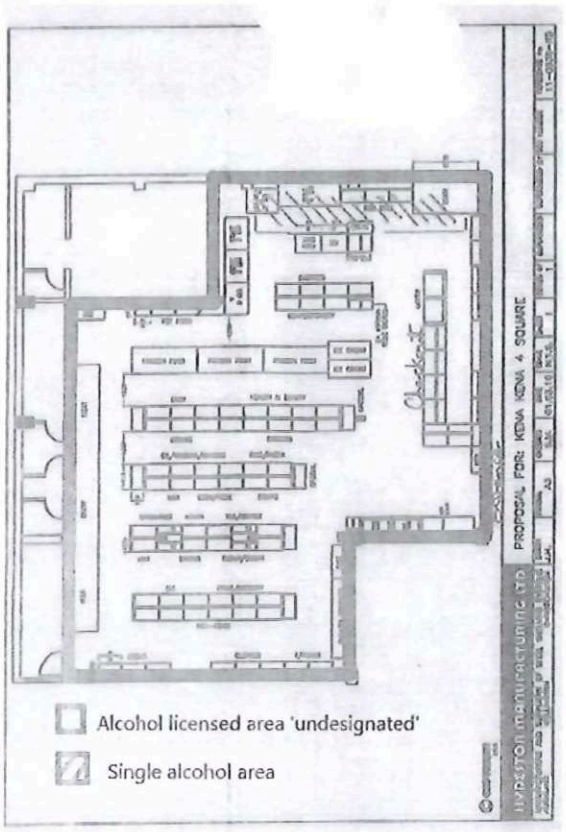
Subject to the requirements of the Act relating to the payment of fees, and to the provisions of the Act relating to the suspension and cancellation of licences, the licence is renewed for three years and expires on:

30 March 2028

Note: This licence replaces licence number 45/OFF/039/2022 issued by the Kapiti Coast District Licensing Committee

Plan of approved alcohol licensed area and single alcohol area

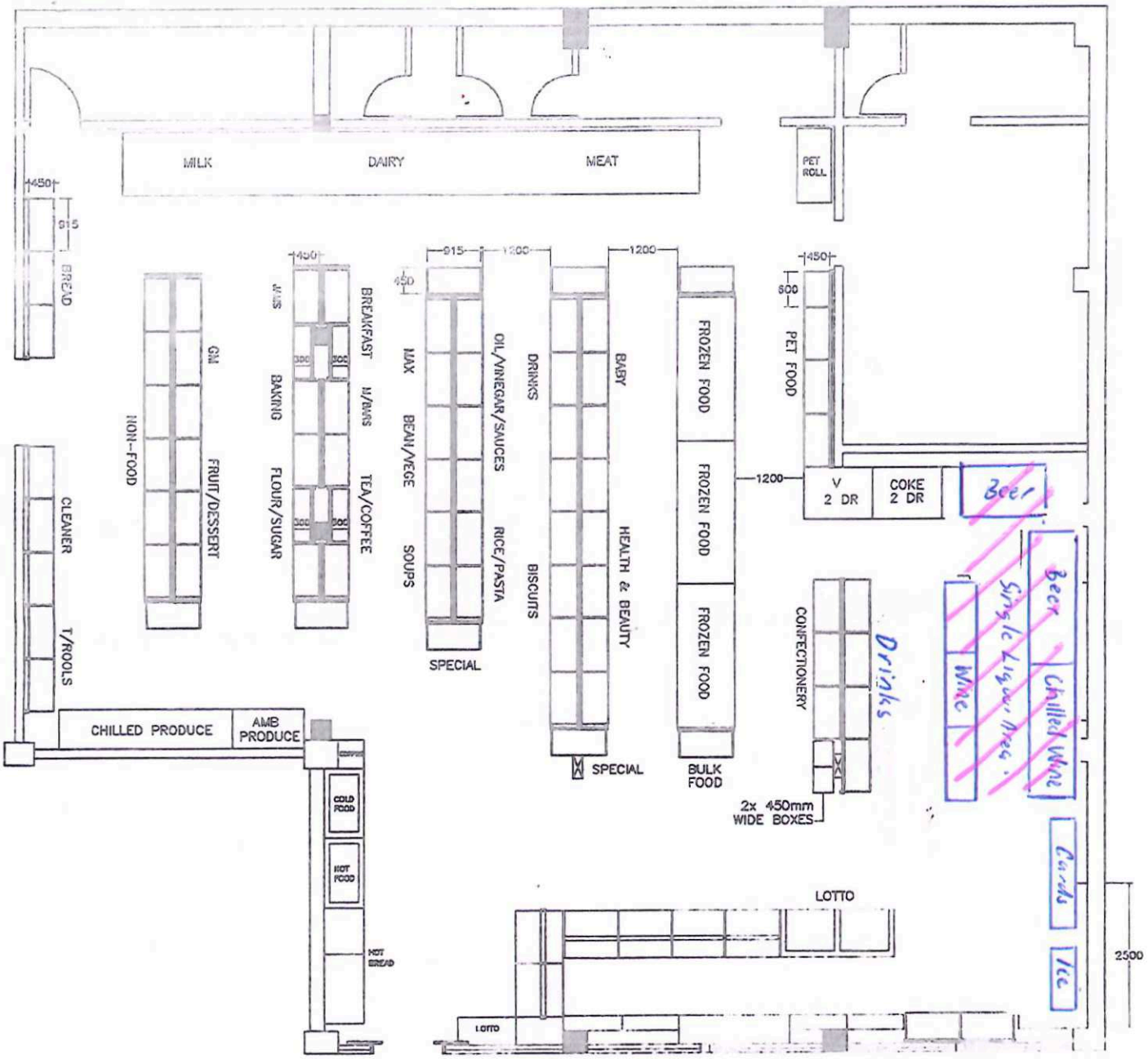
Kin Foods Limited situated at Shops 9-11 Kena Kena Shopping Centre, Donovan Road, Paraparaumu Beach and known as Kena Kena Four Square



Undertakings

- Beer in containers of 500mls or less in volume will not be sold in quantities of less than four bottles/cans (except for craft beer) and with excessive discount applied.
- Alcohol is considered a restricted good. We are unable to leave restricted goods unattended at an address, and if there is no one aged 18 years or older to receive the delivery, we will not leave it. Alcohol purchases must be received by someone who is aged 18 years or older. In order to take the delivery, valid and current identification must be shown to the person/s delivering the goods. If the deliverer considers the person receiving the delivery to be intoxicated, the alcohol will not be delivered. This identification must include the following; full name, date of birth, photo and signature.
- When we engage a courier company to make our deliveries, we will only use a company that can provide sufficient reassurance that their drivers will always adhere to the requirement to obtain a signature and proof of ID showing that the recipient is over 18 years of age. A signed written agreement between the courier and applicant will be provided to the tri-agencies.

#2.



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HYDESTOR manufacturing ltd

PROPOSAL FOR: KENA KENA 4 SQUARE

MANUFACTURERS AND SUPPLIERS OF STEEL SHELVING SYSTEMS AUCKLAND WELLINGTON CHRISTCHURCH	DRAWN	ORIGINAL	CHECKED	DATE	SCALE	SHEET	SERIES OF	SUPERSEDES	SUPERSEDED BY	SOU NUMBER	REFERENCE No
	J.H.	A3	S.M.	22.01.16	N.T.S.	1	1				11-0935-R4

items being incorrectly recorded under 'other'), you may need to provide additional data or supporting information to establish compliance.

The Inspector had further noted the importance of reducing the use on the 'other' department key. She had stated in the most recent report, sales recorded under 'other' still accounted for nearly 40% - a significant concern especially given the 2016 hearing outcome, which emphasised that this process should be improved.

#3.

Store layout and proximity of alcohol to the serving area.

19. It was noted during the hearing that the proximity of the single alcohol area to the serving counter was a matter of concern to the agencies.
Accounting for s114(1)(b)(ii) of the Act it is reasonable to assess the current location of the alcohol in the store as in breach. Mr Tuputala said his personal observations describes the design and layout of the single alcohol area as being "in full clear view of the entry way as well as the checkout point".
The Committee heard from Mr Newman an acknowledgement that the current location was problematic, and he stated that the store had started a process to relocate the alcohol area in the store. The Committee accepts this statement from Mr Newman at face value.
However, given that all parties agree this is an issue requiring resolution the Committee considered using section 115(2) of the Act to set a specific time period by which this would be completed.
The Committee further considered the applicant's request that this condition not be part of the decision. Section 115 allows the Committee to impose a condition of relocation over a given time period (no longer than 18 months).
The Committee came to the view that the issues as they relate to section 114 are best left with the parties to determine. It is the strong recommendation of this Committee that urgent consideration be given to the location of the alcohol area and timelines established for implementation.
A condition relating to the delivery of alcohol sales requiring proof of age has been agreed by the parties
In making its decision the Committee particularly considered the following sections of the Act: s4(2) (a) (b), s32, s33, s105, s105(1)(a) (b) (c) (h) (i) (k), s106, 112 (1) (3), s113, s114, s114(1) (b) (ii) s115(2), s117, s127(2), s131(1)(d), s295.

DECISION

The District Licensing Committee Commissioner, acting pursuant to the Sale and Supply of Alcohol Act 2012, approves the application by **Kin Foods Limited** trading as **Kena Kena Four Square** under section 127(2) of the Sale and Supply of Alcohol Act 2012 to the Kāpiti Coast District Licensing Committee for the renewal of an off-licence under section 127(2) of the Sale and Supply of Alcohol Act 2012 (the Act), to sell alcohol for consumption off the premises, situated at Shops **9-11 Kena Kena Shopping Centre, Donovan Road, Paraparaumu Beach,** known as Kena Kena Four Square.

This licence will be issue for the period of three years from the date of expiry of the current licence. The decision and is subject to standard conditions and the addition of the following conditions and undertakings:

Conditions