IN THE MATTER OF the Sale and Supply of Alcohol Act 2012

AND

IN THE MATTER OF an application by **JOHN DARELL CALMA** under s224 of the Act for the renewal of his manager's certificate

BEFORE THE KĀPITI COAST DISTRICT LICENSING COMMITTEE

MINUTE OF THE COMMITTEE

Directions for the hearing

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[1] This minute gives directions for the hearing of John Darell Calma's application under s224 of the Sale and Supply of Alcohol Act 2012 (the Act) to renew his manager's certificate. It follows the Committee's minute of 02 November 2026. The Committee makes these directions under s203(9) of the Act.

The hearing

[2] The hearing will be held on 23 November 2026, starting at 9.30 am, at KCDC Council Chamber. It is expected to take no more than half a day.

[3] The hearing will deal only with the matters in s227 of the Act as they concern Mr Calma, as set out in the minute of 02 November 2026. It is not a prosecution, and the Committee will not decide whether anyone has committed an offence.

Further information

[4] The Committee asks for the following information. Each item is to be filed with the Secretary by 16 November 2026. The Secretary will send it to Mr Calma, the inspector, the Police, and Mr Watt.

From Mr Calma

(a) Any training he has received on what to do when the duty manager needs to leave the premises, including any written procedure he was given.

(b) The original CCTV recording from which the clip he filed on 06 November 2026 was taken, covering 3.40 pm to 4.10 pm on 10 June 2026.

From Mr Watt

(c) The record of managers kept for the premises under s232 of the Act, as it stood on 10 June 2026 and as it stands now. For Mr Calma and Mr Watt, it should show the details required by regulations 24 and 25 of the Sale and Supply of Alcohol

Regulations 2013, including the date of each appointment, the date of each notice given under s231, and any entry for an acting manager on 10 June 2026.

(d) A copy of his current manager's certificate.

(e) Any written procedure used at the premises for when the duty manager needs to leave.

From the inspector

(f) The licence for the premises, with its conditions and the approved plan of the licensed area.

(g) Records of any visits to the premises since 08 July 2025, other than those on 10 June and 04 August 2026.

(h) Attachment 3 to her report.

(i) Any copy of the record of managers for the premises that she has received from the licensee since 10 June 2026, including the copy sent on 06 August 2026.

(j) The Council's record of every notice under s231 received for the premises since 08 July 2025, with dates, including any for Mr Watt.

(k) Mr Calma's 2025 application for a manager's certificate.

[5] If any item does not exist, the person asked for it should say so by the same date. Witnesses may be asked about any document filed.

Mr Watt's evidence

[6] Mr Watt has filed a letter dated 23 October 2026. The Committee will treat it as his statement for the purposes of paragraph 8 of the minute of 02 November 2026. Only the parts that concern what happened at the premises on 10 June 2026, and how managers at the premises are appointed and recorded, are received as evidence. The Committee will not have regard to the rest.

[7] The letter has been sent to Mr Calma, the inspector, and the Police. Any party may respond to it by 13 November 2026, as set out in paragraph 9 of that minute.

Order of proceedings

[8] The hearing will run in this order:

(a) The chairperson will open the hearing, confirm the papers before the Committee, and explain the procedure.

(b) Mr Calma will give his evidence.

(c) The inspector will give her evidence.

(d) The Police, if they attend, may speak to their report.

(e) Mr Watt will give his evidence as the Committee's witness.

(f) Each party may then sum up, in this order: the Police, the inspector, and Mr Calma.

[9] Written evidence already filed will be taken as read. Each witness will be asked to confirm it, and may correct it or add anything that has arisen since it was filed. Witnesses will not be asked to read it aloud or summarise it.

[10] Consistent with s203A(2)(b) and (c), only members of the Committee will ask questions. The parties will not question one another or each other's witnesses, and questions will not be put through the chairperson. Each party may respond to the evidence of others when it sums up.

[11] Paragraph 11 of the minute of 02 November 2026, on the privilege against self-incrimination, continues to apply.

Summing up

[12] Summing up is each party's chance to tell the Committee, in its own words, what outcome it seeks and why. It will be spoken, on the day, and should be brief. It should keep to the evidence given at the hearing and the matters in s227, and should not bring in new evidence.

[13] The parties may wish to address, in particular:

(a) Whether Mr Watt was an appointed manager of the premises on 10 June 2026, and what follows for Mr Calma.

(b) If the certificate is renewed, the date on which it should expire (s228(2)).

Further procedural matters

[14] Any further procedural matter is to be raised in writing with the Secretary by 16 November 2026.

Decision

[15] The Committee expects to reserve its decision and to give it in writing, with reasons, after the hearing.

[16] The Secretary is to send a copy of this minute to Mr Calma, the inspector, the Police, and Mr Watt.

Dated at Raumati on 10 November 2026



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Cr Bede Laracy
Chairperson
Kāpiti Coast District Licensing Committee