

Chairperson and Community Board Members
WAIKANAE COMMUNITY BOARD

14 MARCH 2017

Meeting Status: **Public**

Purpose of Report: For Decision

CONSIDERATION OF APPLICATIONS FOR FUNDING

PURPOSE OF REPORT

- 1 Three applications for funding have been received:

Discretionary Grant Fund

- Kapiti Coast Quilters

Promotion Fund

- Waikanae Chartered Club
- Michael Peryer

Delegation

- 2 The Waikanae Community Board has the delegated authority as at 'Part D Community Boards' of the Governance Structure:

Approving criteria for and disbursement of community-based grant funds as approved through the Long Term Plan or Annual Plan.

BACKGROUND

- 3 This is the fifth Waikanae Community Board meeting of the 2016/17 financial year.
- 4 The budget allocations for the 2016/17 financial year for the Waikanae Promotion Fund, Discretionary Grants Fund and Waikanae Capital Improvement Grant are as follows:

Fund	2016/17 Budget Allocation	Total Allocated to Date	Total Unallocated to Date
Discretionary Grants Fund	\$6,277	\$9,258.40	\$0
Funds from Promotion Fund to cover shortfall		-\$2,981.20	
Waikanae Promotion Fund	\$35,169	\$19,493	\$15,676
Waikanae Capital Improvement Grant	\$35,169	-	\$35,169

- 5 An amount of approximately \$1.208 million is held in the Waikanae Capital Improvement Fund and this is expected to reduce to \$914,000 by the end of the financial year. The following table shows how the fund has been allocated:

Amount (\$000)	Purpose of Grant
1,197	Balance at 30 June 2015 as per Annual Report
32	Earnings during 2015/16
(21)	Expenditure during 2015/16
1,208	Balance at 30 June 2016 as per Annual Report
(254)	Pledged to the Mahara Gallery Trust
(43)	Allocated for 'Welcome to Waikanae' sign
51	Interest earnings budgeted for the 2016/17 year
(13)	Waikanae Bowling Club
(35)	Budgeted grants for 2016/17
914	Forecast Balance as at 30 June 2017

CONSIDERATIONS

Issues

- 6 Grants are allocated in accordance with the specified criteria (attached).
- 7 All applicants have been advised of the criteria and meeting date by email.
- Kapiti Coast Quilters Guild
- 8 Christine Bongiovanni, on behalf of Kapiti Coast Quilters, has applied for a discretionary grant of \$500 to help with the costs of a Quilt Exhibition in April 2017.
- Waikanae Chartered Club
- 9 The Waikanae Chartered Club has applied for a Promotion Fund grant of \$5,000 to help with the costs of hiring the Waikanae Memorial Hall for the 2017 8Ball Nationals.
- Michael Peryer
- 10 Michael Peryer has applied for a Promotion Fund grant of \$1,900 to help with the costs of an illustrator for this book.

- 11 Grants equating to \$7,400 have been presented for the Board’s consideration and approval. As there are no funds left in the discretionary grants fund, Board Members would need to move over funds from the promotions fund.

Fund	Total Unallocated to Date	Total Grants Requested
Discretionary Grants Fund	\$0	\$500
Waikanae Promotion Fund	\$15,676	\$6,900
Waikanae Capital Improvement Fund	\$35,169	\$0

Historical Grants

- 12 Attached to this report, as appendices, are tables showing all grants made in the 2016/17 and 2015/16 financial years.

SIGNIFICANCE OF ENGAGEMENT

- 13 This matter has a low level of significance under the Council Policy.

RECOMMENDATIONS

- 14 The Waikanae Community Board grants the Kapiti Coast Quilters a discretionary grant of \$..... to help with the costs of a Quilt Exhibition in April 2017.
- 15 The Waikanae Community Board grants the Waikanae Chartered Club a grant of \$..... from the promotion fund to help with costs of hiring the Waikanae Memorial Hall for the 2017 8Ball Nationals.
- 16 The Waikanae Community Board grants Michael Peryer a grant of \$..... from the promotion fund to help with the costs of an illustrator for his book.
- 17 The Waikanae Community Board agrees to transfer \$..... from the Waikanae Promotional Fund to the Discretionary Grants Fund to cover the shortfall.

Report prepared by:

Approved for submission by:

**Samara Shaw
Executive Secretary
Strategy & Planning**

**Sarah Stevenson
Group Manager
Strategy & Planning**

ATTACHMENTS:

Criteria

- Discretionary Grants Fund
- Promotional Fund

Applications

- Kapiti Coast Quilters
- Waikanae Chartered Club
- Michael Peryer

Accountability Report Back

- Kapiti Chorale Incorporated
- Fraser and Elliott Baxter

Grants

- List of grants made in the 2016/17 year
- List of grants made in the 2015/16 year