

MINUTES	MEETING HELD ON	TIME
GRANTS ALLOCATION SUBCOMMITTEE	24 MARCH 2015	2:00PM

MINUTES of a meeting of the Grants Allocation Subcommittee (Waste Levy) held in Council Chambers, Ground Floor, 175 Rimu Road, Paraparaumu on Tuesday 24 March 2015 commencing at 2:00pm

PRESENT: Cr J Holborow (Chair)
 Cr M Bell
 Cr M Scott
 Mrs J Prvanov

IN ATTENDANCE: Mrs N Itjeshorst (Solid Waste Services Manager)
 Mr S Mallon (Group Manager Infrastructure Services)
 Ms M Harris (Executive Secretary Infrastructure Services)

The Chair welcomed Elected Members and Council Officers to the Grants Allocation Subcommittee (Waste Levy) Meeting. The Chair welcomed Cr Michael Scott to his first Grants Allocation Subcommittee (Waste Levy) meeting.

The Chair opened the meeting and read the Council Blessing.

GAS15/03/22
 APOLOGIES

The Grants Allocation Subcommittee received apologies from Ms F Vining and Cr Penny Gaylor.

MOVED (Scott/Prvanov)

That the apologies from Ms F Vining and Cr Penny Gaylor be accepted.

CARRIED

GAS15/03/23
 CONFIRMATION OF MINUTES: (Heritage Fund) 20 January 2015

The Chair and Cr Bell were the only attendees present at the Heritage Fund meeting of 20 January 2015:

MOVED (Bell/Holborow)

That the minutes of the Grants Allocation Subcommittee (Heritage Fund) dated 20 January 2015 be accepted as a true and accurate record.

CARRIED

GAS 15/03/24
 PUBLIC SPEAKING

The Chair said there were two public speakers: Jacqui Horswell and Andrew Walker. In view of one of the speakers leaving the meeting to catch flights, the order of the Agenda was changed ie. Item 9 would precede Item 8.

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MOVED (Holborow/Scott)

That the Grants Allocation Subcommittee consider Item 9 on the Agenda before Item 8.

CARRIED

Laybys New Zealand Limited (Director: Barry Lucinsky): Dr Jackie Horswell, Programme Leader for the Centre of Integrated Biowaste Research had for the past 17 years been working with organic waste/sustainable reuse of waste. The Centre proposed to take Ōtaki biosolids and conduct a small trial to see if the biosolids could be vermicomposted with plasterboard waste. The end product would then be used as a fertiliser.

There were *Tapu to Noa* issues to be considered by the Kāpiti community and local Iwi. The Centre was keen to offer education programmes to local schools/kura re sustainability and how vermicomposting worked.

If the vermicomposting was successful, a business case proposal would then be presented to Council as a business partnership.

Biobagga Limited (Director: Andrew Walker): Andrew Walker distributed and read from a written statement (accompanied by Brendon Mallia, Managing Director of Composting NZ). Mr Walker said the proposal he was making was a production trial to compost wet and dried sludge in agricultural bags and an opportunity to reduce waste. Wet sludge would always be a problem but dry biosolids had more uses eg. as an industrial top soil. The dry biosolids when blended with sand or sandy loam could be used on roadsides or on golf courses as in other western countries.

GAS 15/03/25
MEMBERS BUSINESS

- (a) *Public Speaking Time Responses*
There were none.
- (b) *Leave of Absence*

MOVED (Holborow/Scott)

The Grants Allocation Subcommittee (Waste Levy) approved of leave of absence for Cr Murray Bell from 10 September to 22 September 2015.

CARRIED

- (c) *Matters of An Urgent Nature*
There were none.

The Agenda order was changed.

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GAS 15/03/26

WASTE LEVY ALLOCATION 2014/2015 – CATEGORY 4 (IS-15-1492)

The Solid Waste Asset Manager, Mrs Itjeshorst spoke to report IS-15-1492. She said both trials were operational, using existing technologies and business cases would be provided when an end product was available to provide that information.

In response to a question about the success of the composting options, the Group Manager Infrastructure Services, Mr Mallon said from a Council perspective, if both trials were successful, Council would need to undertake some form of risk/benefit evaluation to Council.

In reply to the question about using waste levy funding to tender out biosolid composting, Mrs Itjeshorst said the waste levy funding had to be used in accordance with the Waste Management and Minimisation Plan ('WMMP') Action list. If the composting trials were successful, then Council could run a tender process for composting on a commercial scale. However, Council would need to change the WMMP Action List to enable the use of waste levy funding.

The Chair said she was aware of public perception and this was an opportunity to compare two different technologies. At the end of the trials, there might be an option for Council to proceed to an open tender process.

The Waste Minimisation Plan would be reviewed in 2017 and could be amended to include tendering. The Policy could be revised at any time and go back to Council. The Subcommittee asked Council officers to report back on whether a review should be undertaken or not.

Mrs Itjeshorst confirmed Biobagga had purchased a machine costing \$65k and Council was funding \$10,000 hire fee included in the trial cost. Funding requested by Laybys included site preparation and building the vermiculture units.

There was a lengthy debate/discussion over the Waste Minimisation Levy and its application towards new businesses being set up to deal with waste. The primary goal was to create local opportunities for businesses resulting in waste reduction for the Kāpiti district. The Council had looked at a number of alternatives for the disposal of biosolids over some years and nothing had produced a permanent outcome.

In recommendation 45, Cr Scott moved to change the funding amount to \$40,000 and carry over the \$10,000 into the 2015/2016 funding round. The recommendation was amended as follows:

MOVED (Scott/Holborow)

- 45. That the Grant Allocation Sub-Committee approves \$40,000 (excl GST) Waste Levy funding for the Biobagga composting trial as described in paragraphs 11-16 and Appendices 2 and 2A of report IS-15-1492, on the condition that the approval of the Manager of the Greater Wellington Regional Council is obtained by Council as the consent holder as required under Condition 33 of Resource Consent WGN930177 [32320].**

CARRIED

MOVED (Scott/Holborow)

- 46. That the Grant Allocation Sub-Committee approves up to \$40,000 (excl. gst) Waste Levy funding for the Laybys vermicomposting trial as described in paragraphs 17-23 and Appendices 3 and 3A of report IS-15-1492 on the**

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condition that Laybys obtains resource consent (if required) for the trial and the full sum of funding has become available to Council in the 15/16 financial year.

If the actual cost of the resource consent application process is less than the \$7,000 applied for, only that cost will be funded.

CARRIED

GAS 15/03/27

WASTE LEVY ALLOCATION 2014/2015 – CATEGORY 2 (IS-15-1531)

The Grants Allocation Subcommittee considered report IS-15-1531.

MOVED (Scott/Prvanov)

- 1 That the Grant Allocation Sub-Committee approves the allocation of \$20,000 to be used for continued subsidising of recycling of TV and CRT monitors as described in report IS-15-1531.**

CARRIED

The meeting closed 3.31pm

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Chair:

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Date: